



**Secure-A-Scope™**

**Instruction**

**Manual**

**CALL 800.593.1900 FOR MORE INFORMATION**

[www.MASSMedicalStorage.com](http://www.MASSMedicalStorage.com)

## Table of Contents

Cabinet Installation	.....	3
Door Handle Installation	.....	4
Secure-A-Scope™	.....	4
Small Scope Holder	.....	5
FlexLok™ Door Operation	.....	5
Locking Instructions	.....	6
Maintenance and Cleaning	.....	6
Cabinets with HEPA Filters	.....	6
Options Usage	.....	7
Contact Information	.....	7

**CALL 800.593.1900 FOR MORE INFORMATION**

[www.MASSMedicalStorage.com](http://www.MASSMedicalStorage.com)

## Cabinet Installation

**\*\* Please read all instructions prior to installation \*\***

MASS™ Medical Storage recommends that all cabinets be installed by a professional cabinet installer, experienced contractor, or skilled maintenance staff member. When installing your Secure-A-Scope™ Cabinet, please adhere to the following recommendations:

- The Secure-A-Scope™ cabinet requires **two people to handle and install**, due to its shallow footprint and overall height.
- **Before moving cabinet to installation location, remove all packing materials and inspect for damage immediately.**
- All melamine cabinets have strips of wood on the bottom to protect the cabinet during shipping. Once the strips are removed, the leveling feet will be accessible and can easily be adjusted to level the cabinet.
- While one person supports and stabilizes the cabinet, the other should attach the cabinet to the wall with appropriate hardware.
- Anchoring holes are not provided in the back of the cabinet. Installers must drill their own.
- Attach the cabinet to the wall with at least two anchors 18"-24" from the top of the cabinet. Install screws or selected hardware into a stud or to horizontal bracing between studs.

Note: If you are installing the Small Scope Cabinet such as the M1201HG, use at least four anchors.

- If there is no stud, then use sheet rock anchors. If using sheet rock anchors, attach the cabinet to the wall with four screws. Place two screws 18"-24" from the top and two screws 18"-24" from the bottom.
- **Do not to over-tighten the screws** when installing melamine Scope Cabinets, as there is a recess built into the back of the cabinet to allow for airflow. Over-tightening the screw could damage the back of the cabinet.

### **WARNING**



**Cabinet may tip over with doors open. Please handle with at least two people.**

**CALL 800.593.1900 FOR MORE INFORMATION**

[www.MASSMedicalStorage.com](http://www.MASSMedicalStorage.com)

## Door Handle Installation

- You will receive a nylon door pull with tall scope cabinets. Place the provided bolt through this nylon door pull before inserting the bolt through the lower door assembly from the back.

Note: For shorter cabinets, you will not receive a door pull.

- Place the aluminum handle on the front of the door assembly. Using a Phillips screwdriver, thread the bolts into the aluminum handle. Do not over-tighten these bolts.

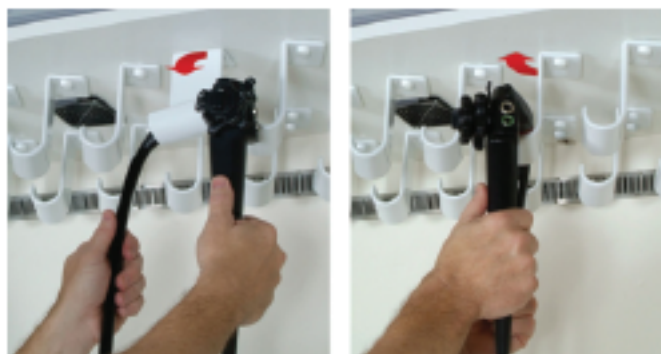


## Secure-A-Scope™

Rotating scope holders make loading and removing scopes easy, safe, and secure. Please refer to the instructions provided by the scope manufacturer or by the Society of Gastroenterology Nurses and Associates (SGNA) for additional information and procedures for the safe storage of endoscopes.

### To properly store scopes:

- Scope head should be on the higher profile (hook) side of the Secure-A-Scope™ holder.
- Set the umbilical gently onto the downward slope of the Secure-A-Scope™ holder.
- Gently insert the light source connector into the separator rack. Leave the insertion tube hanging freely.



Note: Do not store any part of any scope (such as an ultrasound connector) on the separator rack.

**CALL 800.593.1900 FOR MORE INFORMATION**

[www.MASSMedicalStorage.com](http://www.MASSMedicalStorage.com)

## To remove scopes:

- Lift scope head up above the Secure-A-Scope™ and slide the light source connector from the center separator rack.

## Small Scope Holder

- The top head is to support the bulk of the weight of the scope.
- The bottom head is to separate distal tip or other parts of the scope that need to be stored separately from each other.
- Clean silicon inserts and scope holders regularly with a mild detergent.
- Usage varies between scopes. Holders are designed to hold 1-2 scopes each.



*M1295 Holder storing a small scope with a light-source lead.*



*M1295 Holder can hold two small scopes with no light-source leads.*

## FlexLok™ Door Operation

- Using both hands, carefully apply gentle and even force to the handles on bottom of the door and slide the door to the bottom of cabinet.
- Engage the keyed or keyless lock to secure your cabinet.

NOTE: Avoid slamming the door on the bottom of the cabinet as it may cause damage and void the warranty.

**CALL 800.593.1900 FOR MORE INFORMATION**

[www.MASSMedicalStorage.com](http://www.MASSMedicalStorage.com)

## Locking Instructions

- FlexLok™ doors are equipped with a standard keyed lock.
- Locks are not standard on hinged doors. Keyed or keyless locks can be added. For cabinets with a keyless lock, please refer to included instructions for usage and changing the passcode.

NOTE: If you have a keyless lock, change the passcode, as all cabinets are shipped with the same passcode.

## Maintenance and Cleaning

### Cabinet

- Clean cabinet according to your facilities' guidelines for cleaning and infection control in conjunction with the following statement:

*Our carts and cabinets should be cleaned by hand using a non-abrasive liquid cleaner. Our carts and cabinets can be cleaned with germicides, mild detergent and water, standard disinfectants, and detergents. Interior components such as drawers, baskets and trays should be cleaned as suggested above and not processed through an automated or steam system.*

### Removable Drip Tray

- Remove scopes from the cabinet. Then remove drip tray and clean with a non-abrasive liquid cleaner.
- Drip tray can be cleaned without removing.

### Cabinets with HEPA Filters

- HEPA filters should be replaced every six months.
- The MASS™ Medical Storage service team is available for this important maintenance and a visit can be scheduled by calling 1-800-593-1900.

**CALL 800.593.1900 FOR MORE INFORMATION**

[www.MASSMedicalStorage.com](http://www.MASSMedicalStorage.com)

## Options Usage

### EUS Holder

- The EUS Holder is installed inside the cabinet at the factory.
- Use the adjustment knob to adjust the height of the holder in order to minimize stress on the connector.
- Tighten and test the holder before placing EUS connector on holder.

### LED Lighting

- Lighting will automatically turn on when the door is opened and turn off when closed.
- Plug in before usage.

### Active Circulation Fan

- Toggle switch to operate the fan(s).
- Plug in before usage.

*All MASS™ products utilize standard 110v/15amp circuits.*

## Contact

If you have any questions concerning installation, usage, or maintenance, please call MASS™ Medical Storage at 800-593-1900 or 913-438-8835, or visit our website at [MASSMedicalStorage.com](http://MASSMedicalStorage.com).

**CALL 800.593.1900 FOR MORE INFORMATION**

[www.MASSMedicalStorage.com](http://www.MASSMedicalStorage.com)